

# Ethical Opinion Application Form

Please note that the task of the Research Ethics Committee is to review the information provided by the researcher and to verify IF THE RESEARCHER HAS TAKEN SUFFICIENT MEASURES TO SECURE PARTICIPANTS' RIGHTS AND WELL-BEING.

The Application Form can be only electronically submitted via the present form (i.e. we do not accept any additional email based submissions).

The Form consists of 50 divergent questions (open/close ended etc.).  
Please read them carefully and follow additional accompanying instructions.

Please note that all required information have to be provided directly into the Form (i.e. you won't be able to submit them via email).  
However, if needed, you can provide the link to supporting information/files uploaded to the given repository (e.g. OneDrive, GoogleDrive, Dropbox, OSF etc.).  
Importantly, please make sure that all supporting links and online shared files remain active and fully accessible during the review process. This is crucially important to provide the Reviewers and the Ethical Committee with a full access to the supporting materials without logging in to keep the Reviewers' identity anonymous.

Finally, the partially prepared Application Form can not be saved for later use thus we strongly suggest to save your responses in a separate file to avoid any possible losses. We apologize for the inconvenience.

[ver. R1; 2021]

\* Wymagane

\* Ten formularz zarejestruje Twoje imię i nazwisko, dlatego wypełnij swoje imię i nazwisko.

## General information about the submission

1. Submission date (current date): \*



Format: d-m-yyyy

2. Submission status:

The project is submitted \*

- ☐ For the first time
- ☐ Again: As a modification of the tentatively approved project (fill in no. 3-4)
- ☐ Again: As a new version of the project that was not previously approved (fill in no. 3-4)

3. Details of the previous Application Form (title, registration number, etc. of the previous Application Form)

4. If the project is submitted again, describe briefly the reasons and all modifications/changes/improvements made:

## 5. Submission's ID

*To be entered by the member of the Ethics Committee*

## 6. Language of the Ethics Committee's opinion \*

*I would like the Ethics Committee's opinion to be issued:*

- ☐ Only in Polish
- ☐ Only in English
- ☐ Both in Polish and English (see no. 6)

## 7. Information to be included into the ethics opinion

*Please provide:*

- *Title in English (if the submission is written in Polish and there is a need for English version of the opinion)*
- *Funding details (if this should be mentioned in the opinion)*
- *The name of person who the opinion should be issued for (e.g. in case the the applicant and principal investigator are not the same person)*
- *All other information that should be included in the opinion*

## Project details

### 8. Title: \*

### 9. Project type \*

*Studies will be conducted as:*

- ☐ Doctoral thesis to be prepared at the Institute of Psychology (Faculty of Philosophy, Jagiellonian University) or at the Doctoral School in Social Sciences (Jagiellonian University)
- ☐ M.A. thesis to be prepared at the Institute of Psychology (Faculty of Philosophy, Jagiellonian University)
- ☐ Course assignment to be prepared at the Institute of Psychology (Faculty of Philosophy, Jagiellonian University)
- ☐ Project funded by (or to be submitted to) the Jagiellonian based funding schemes (e.g. the Ministry of Sciences and Higher Education subsidy) and realised at the Institute of Psychology (Faculty of Philosophy, Jagiellonian University)
- ☐ Project funded by (or to be submitted to) the National Science Centre that is affiliated by and realised at the Institute of Psychology (Faculty of Philosophy, Jagiellonian University)
- ☐ Part of an international collaboration/project (please provide details below):
- ☐ Other (please provide details below, e.g. the grant number etc):

10. If the box "international collaboration" or "other" were previously selected:  
Please describe it in more detail below:

# Principal Investigator

Please note that the Application Form should be submitted by the Principal Investigator

11. Full name of the person submitting the present project: \*

12. Email address of the person submitting the present project: \*

13. Academic degree \*

- ☐ M.A. in psychology
- ☐ Ph.D. in social sciences or humanities in psychology
- ☐ Dr hab., prof. UJ., prof. dr hab.
- ☐ Student

14. If the application was submitted by undergraduate student or PhD candidate:

*Provide full name, academic degree and affiliation of the person supervising the present project:*

## Collaborators

15. For all collaborators and research team members, please provide: Full name, academic degree and affiliation:

## Theoretical background of the planned project

16. Information about the goals and the theoretical/applied significance of the project  
(max 2000 characters with spaces, box will expand accordingly): \*

17. Most important references \*



## Participants

18. Age: \*

19. Gender: \*

20. Other important information (e.g. inclusion/exclusion criteria):

21. Number of participants: \*

22. Method of the selection of the participants \*

*(Volunteers, selected people basing on a given criteria, advertisements: direct, online etc):*

23. Information about incentives: \*

*e.g. monetary (provide the amount), course credits (how much):*

## Information provided in the consent form

Please note that this is mandatory to verify if all the participants' rights and well-being were appropriately addressed

(for further review see Code of Ethics for psychologists and researchers)

### 24. Study materials include / will include the following information \*

Information for participants should include all of the points listed below; it is a list of items that should be included in the descriptive version in the individual attachments, if required by the research procedure.

The content of the information provided to obtain consent to participate in the study:

- ☐ Main and true (i.e. not deceived) goal/s of the study that is understandable and adequately described for participants
- ☐ Brief and adequate description of the procedure
- ☐ Information about the time line (i.e. length) of the study
- ☐ Information about the anonymity and confidentiality of the participants' responses
- ☐ Clear, direct and explicit information about the voluntary participation and being free to withdraw consent to participate in the study at any time and without stating any particular reason
- ☐ Clear and explicit information about any type of compensation (e.g. monetary) for participation in the study (if applicable)
- ☐ Clear and exhaustive information of how results will be shared with the participants (if applicable)
- ☐ Information of how participants' responses will be processed, stored, shared and the GDPR clause is provided

### 25. Study materials declaration: \*

- ☐ All information mentioned in no. 24 are provided in the exact wording in Appendix A → no 29
- ☐ Some of information mentioned in no. 24 are not provided in the exact wording in Appendix A; please explain why → no. 29
- ☐ I hereby declare that I will include all the information mentioned in no. 24 into the study materials and I agree to submit them as soon as possible as a new application form to the Research Ethics Committee at the Institute of Psychology at Jagiellonian University in order to obtain a separate Ethics Opinion for these materials
- ☐ I will not provide information mentioned in no. 24 and they will not be included in any future study materials; please explain why → no. 26

## 26. Justification:

*Please explain the reason/s of not providing information mentioned in no. 24 (if applicable).*

*NOTE: If study materials will be prepared during the project realisation, they still have to be submitted as soon as possible as a new application form(s) to the Research Ethics Committee (Institute of Psychology, Jagiellonian University) in order to obtain a separate Ethics Opinion for these materials.*

## 27. In case of study with participants under 18 years or participants who can not express their consent (e.g. being in a coma): \*

- ☐ The exact wording of the information for the legal representatives/parents of participants → Appendix B
- ☐ The consent form for the legal representatives/parents of participants → Appendix C
- ☐ Not applicable

## 28. In case of study (or any part of the procedure) that is audio/video/photo-recorded: \*

- ☐ There is a clear, direct and straightforward information about the audio/video/photo-recording → Appendix A (the information about how these recordings will be processed, stored and shared is obligatory)
- ☐ Not applicable

29. Appendix A (Study materials mentioned in no. 24).

Please note that if needed you can also provide link to the online repository with the given study materials (e.g. OneDrive, GoogleDrive, Dropbox, OSF etc.). Importantly, please make sure that all supporting links and online shared files remain active and fully accessible during the review process. This is crucially important to provide the Reviewers and the Ethical Committee with a full access to the supporting materials without logging in to keep the Reviewers' identity anonymous.

30. Appendix B (The exact wording of the information for the legal representatives/parents of participants)

Please note that if needed you can also provide link to the online repository with the given study materials (e.g. OneDrive, GoogleDrive, Dropbox, OSF etc.). Importantly, please make sure that all supporting links and online shared files remain active and fully accessible during the review process. This is crucially important to provide the Reviewers and the Ethical Committee with a full access to the supporting materials without logging in to keep the Reviewers' identity anonymous.

31. Appendix C (The consent form for the legal representatives/parents of participants)  
Please note that if needed you can also provide link to the online repository with the given study materials (e.g. OneDrive, GoogleDrive, Dropbox, OSF etc.). Importantly, please make sure that all supporting links and online shared files remain active and fully accessible during the review process. This is crucially important to provide the Reviewers and the Ethical Committee with a full access to the supporting materials without logging in to keep the Reviewers' identity anonymous.

32. The sufficient and direct information about ways in which participants' responses (especially personal data, if applicable) will be secured and protected (e.g. the GDPR clause). Importantly, please make sure that all supporting links and online shared files remain active and fully accessible during the review process. This is crucially important to provide the Reviewers and the Ethical Committee with a full access to the supporting materials without logging in to keep the Reviewers' identity anonymous.

## Methods: Materials and procedures

33. Brief research protocol description (i.e. tasks, activities and stimuli used in the study): \*

34. The list of all research materials and devices to be used in the present project: \*

35. The risks and risk management strategy relating to all research procedures: \*

36. The List of questionnaires and materials distributed by Psychological Test Laboratory of the Polish Psychological Association ([www.practest.com.pl](http://www.practest.com.pl)) (<http://www.practest.com.pl>) or any other standardized materials provided by any other agent/source.

Please provide the links to these materials or justify why they are not provided.

NOTE: You do not have to attached materials described here into the Application Form. \*

37. The list of questionnaires and materials that are standardized and accessible for psychologists: \*

- ☐ All the materials were provided in Appendix D
- ☐ All (or some of) the materials were not provided in Appendix D; please explain why → no. 38
- ☐ Not applicable



38. Appendix D (The list of materials used)

Please note that if needed you can also provide link to the online repository with the given study materials (e.g. OneDrive, GoogleDrive, Dropbox, OSF etc.). Importantly, please make sure that all supporting links and online shared files remain active and fully accessible during the review process. This is crucially important to provide the Reviewers and the Ethical Committee with a full access to the supporting materials without logging in to keep the Reviewers' identity anonymous.

39. Justification of not providing study material(s)

*The Ethics Committee require Applicants to provide the complete study materials/procedures and any subsequent and future modifications need to be additionally approved by the Committee.*

*NOTE: If study materials will be prepared during the project realisation, they still have to be submitted as soon as possible as a new application form(s) to the Research Ethics Committee (Institute of Psychology, Jagiellonian University) in order to obtain a separate Ethics Opinion for these materials*

40. List of stimuli planned to be used:

*Describe the stimuli in more detail.*

*Please note that upon the Committee demand you may be asked to provide all the stimuli in their original and exact form.*

*If the stimuli will be prepared during the project realisation, the stimuli have to be submitted as a part of a new Ethics Opinion Application Form(s) in order to obtain a separate Ethics Opinion.*

## Methods, research and debriefing procedures

41. Type of research procedures to be used in the study: \*

- ☐ Experimental manipulation → no. 43
- ☐ Any type of unpleasant/burdensome/threatening stimuli → no. 44
- ☐ Subliminal stimuli → no. 44
- ☐ Deception → no. 44
- ☐ Non of the above → section. 10 (Other important information about the planned project)

42. Justification of the need to use the procedures indicated in no. 40

43. Debriefing procedure / information for participants about the true goal of the study provided after the study

- ☐ If applicable, please provide in no. 43 how debriefing will be provided and in Appendix E provide its exact wording form
- ☐ Not applicable → no. 47

44. The debriefing will be provided in form of:

- ☐ Written explanations
- ☐ Verbal communications

45. Appendix E (Any type of unpleasant/burdensome/threatening stimuli, subliminal stimuli, deception)

Please note that if needed you can also provide link to the online repository with the given study materials (e.g. OneDrive, GoogleDrive, Dropbox, OSF etc.). Importantly, please make sure that all supporting links and online shared files remain active and fully accessible during the review process. This is crucially important to provide the Reviewers and the Ethical Committee with a full access to the supporting materials without logging in to keep the Reviewers' identity anonymous.

46. Intervention procedures (e.g. after using potentially unpleasant stimuli to let participants restore their good mood)

- ☐ Applicable, please explain in more detail → no. 46 and 47
- ☐ Not applicable

47. Please describe the planned intervention:

48. Competencies of person responsible for intervention procedures to be applied:

A large, empty rectangular box with a thin black border, intended for the user to provide an answer to the question above.

## Other important information about the planned project

### 49. General risk evaluation:

*Please describe all plausible and foreseen risks involved with participation in the planned study (e.g. discomfort, suffering, self-evaluation/mood decrease, lose trust in psychology research, extensive psychological/physical fatigue, time-consuming nature etc.)*

### 50. Please provide all other information that you find important

### 51. Comments, notes, suggestions relating to the Application Form

*We highly appreciate your feedback that may help us improving the present Application Form and submission process*

## Declarations and Statements

52. I hereby declare that (all have to be ticked): \*

- ☐ I know and understand all my obligations (resulting from, for example, the Rules of the Research Ethics Committee of the Institute of Psychology, Faculty of Philosophy, Jagiellonian University, the principles of scientific research ethics contained in the codes and documents indicated by the committee in its rules of procedure) and I will fully comply with them
- ☐ I have the right to use copyright-protected study materials that will be used in the present project
- ☐ This research proposal is my original work

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Ta zawartość nie została stworzona ani zatwierdzona przez firmę Microsoft. Podane przez Ciebie informacje zostaną przesłane właścicielowi formularza.

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